

POSITION/TITLE:	Post-Doctoral Scholar
GROUP:	CEERE
SUPERVISOR:	Research Scientist/Project Director
JOB STATUS:	Exempt, 1.0 FTE
HOURS:	40 Hours Per Week

SUMMARY DESCRIPTION: The Center for Early Education Research and Evaluation (CEERE) at HighScope Educational Research Foundation announces a Post-Doc position to begin July 6, 2020. This individual will report to the Principal Investigator. The role will primarily be on a grant awarded to HighScope from the US Department of Education Investing in Innovation (i3) grant: Supporting Preschool and Kindergarten Students’ Self-Regulation Through HighScope Curriculum Enhancements: Plan-Do-Review and Conflict Resolution. The goal of this project is to improve the self-regulation skills of vulnerable preschool and kindergarten students by building off the historic HighScope Perry Preschool Study.

ESSENTIAL FUNCTIONS/DUTIES:

- Manage the research efforts of early care and education projects.
- Observe coaches and teachers in the classroom, troubleshooting challenges in fidelity of implementation.
- Lead and attend meetings with district administrators, teachers, and project partners.
- Code and analyze quantitative and qualitative data.
- Lead and contribute to writings and publications, including peer-reviewed manuscripts, research briefs, progress reports, annual reports, and blog posts.
- Lead and contribute to presentations at professional meetings and conferences.
- Lead and contribute to grant writing.
- Maintain communication with federal project officer and participate in i3 learning community webinars and activities.
- Collaborate with research and evaluation partners at the Center and beyond.
- Use existing data at the Center to contribute to your own line of research.
- Travel to local and national meetings and conferences.
- Perform other duties as assigned.

JOB QUALIFICATIONS:

Education/Experience:

- Ph.D. in in developmental psychology, early childhood education, or related field. ABD will be considered.
- Experience conducting research in child care centers and/or schools, particularly in low-income, urban communities.

Knowledge, Skills, Abilities

- Knowledge of the early care and education field and achievement/opportunity gap.
- Knowledge of the development of and interventions to support self-regulation in young children.
- Demonstrated ability to support the design and implementation of a large-scale research and/or evaluation project and/or initiative.
- Demonstrated ability to effectively manage a research and/or evaluation project.
- Proficient use and understanding of statistical analysis packages (e.g., SPSS, Stata, SAS, MPlus) and procedures (e.g., HLM, mixed methods, moderation and mediation).
- Excellent organizational skills, attention to detail, and the ability to effectively manage multiple projects and tasks simultaneously.
- Superb creative thinking and written and verbal communication skills.
- Commitment to working collaboratively with team members, project partners, and funders.
- Proficient in Microsoft Office including Word, Excel, and PowerPoint.
- Knowledge of early childhood self-regulation literature and classroom-based interventions, including teacher coaching.
- Knowledge of fidelity of implementation and improvement science literature.
- Agile, entrepreneurial, and a team player who seeks to advance the Center and its goals.
- Self-starter able to work independently, along with the judgment to seek supervision and/or input from others when necessary.
- Ability to develop new value-added relationships with potential collaborators and stakeholders.

Other Qualifications/Requirements (e.g. Licenses/Certifications, Travel, Lifting, etc.):

- Normal office environment.
- Physical actions performed frequently: typing, sitting, reading. Some standing, walking, conversing, using the phone, hearing, stairs.

Send a cover letter, curriculum vitae, and writing sample to jobs@highscope.org to apply.

DISCLAIMER -This position is contingent on continual funding for the i3 grant project. The primary duties for this position will last approximately two years. While continual funding of this position is a priority, no guarantee of employment is implied after this 2-year period.

DISCLAIMER - The preceding job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees assigned to this job. Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time. Management reserves the right to revise the job description at any time.

About HighScope (highscope.org)

The HighScope Educational Research Foundation is an independent, nonprofit organization committed to supporting the critical work of educators and caregivers in providing high-quality early childhood education. Based on comprehensive research, HighScope's active learning approach to birth-through-kindergarten education focuses on engaging curriculum content, child and program assessment, and intentional teaching methods that support the development of young children worldwide.